

SAVE TIME WITH PROFESSIONALLY CRAFTED DESIGNS, PREPARED DIRECTLY IN YOUR OPENSOLAR ACCOUNT.

LET OUR TEAM HANDLE THE DESIGN WORK WHILE YOU FOCUS ON SELLING



WHAT TO EXPECT:

1. PROVIDE US WITH BASIC PROJECT INFO

Simply share the address, energy consumption, and equipment choices in the Unirac Portal Intake Form.

2. LET US DO THE DESIGN WORK BEHIND THE SCENES

Team Unirac will work quickly to complete the design for the proposal within 24 hours using your:

- Standard Company Pricing Defaults
- OpenSolar's Standard Utility Rate Tariff Assumptions
- Energy and Equipment Data that you Provide

3. UNIRAC WILL NOTIFY YOU WHEN YOUR DESIGN IS READY

Your proposal is available for review in both OpenSolar (full access) and the Unirac Portal (PDF only)

4. TO ENSURE YOUR PROPOSAL DESIGN IS A SUCCESS, VERIFY/ADJUST THE FOLLOWING:

- ✓ Pricing/loan terms (we leave your company default cash pricing)
- ✓ Utility rate program (we leave OpenSolar auto-selection)
- ✓ Module placement / design choices

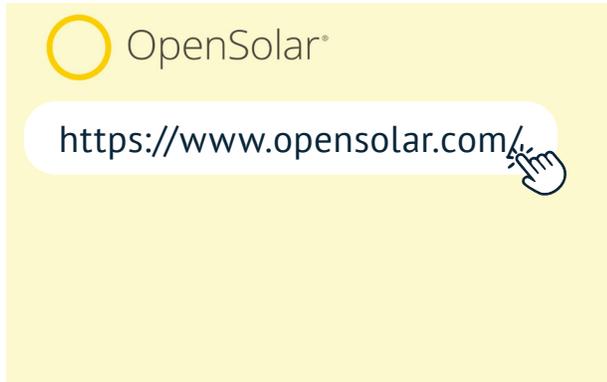
NEED TO MAKE A FEW CHANGES?

You're in control! Make edits directly in OpenSolar and finalize your proposal - or If you prefer design changes, submit a Revision Request. Unirac will provide revisions to the same address **at no cost**.

SET-UP FOR SUCCESS:

CREATE YOUR LOGIN AND SET DEFAULTS IN **BOTH** ACCOUNTS:

OPENSOLAR SETUP



○ ADD **UNIRAC** TO YOUR TEAM:

1. From the top navigation bar, select **Control**
2. Under **Company**, select **Team**
3. Click on **+ Add Team Member**
4. Add **proposaldesign@unirac.com** as the team member

○ SET **OPENSOLAR** DEFAULTS:

1. **DEFAULT PRICING:** We'll stick to the budget you set.
2. **DEFAULT EQUIPMENT CHOICES:** Help us get to know your product preferences.

UNIRAC PORTAL SETUP



○ SET **COMMUNICATION PREFERENCES:**

We'll notify you via your preferred contact method when your design is complete.

○ **PAYMENT SETUP:**

- OPTION 1:** Pay in Bulk by pre-loading credits on the Portal
OPTION 2: Pay-Per-Proposal with a Credit Card

SUBMIT A PROPOSAL DESIGN REQUEST

* You will need:

Address, utility bill data, and equipment preferences

1. Login to the **UNIRAC portal**
2. Select **Create New Project**
3. Choose **Proposal** from the drop-down menu
4. Complete the **Intake form***
5. **Save** and **Submit**

HOW TO MANAGE YOUR PROPOSALS AFTER DESIGN IS COMPLETE:

- ✓ You can access and edit all designs in OpenSolar
- ✓ Design PDFs will be available on both OpenSolar and Unirac Portal
- ✓ If design revisions are needed: you have access to OpenSolar to make your own edits, or you can submit a Revision Request through the Unirac Portal.